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PRODUCT SETUP

Controlled Disbursement

Please set up the distribution addresses for Controlled Disbursement

Primary Address

Company Enter first and last name	Street Number #	Street Name Enter Name Here
Attention XXXX XXX-XXXX	Suite / Mailstop / etc. (if applicable) Enter Here	
Title Enter Here	City Enter City	
	State Select	Zip Code XXXXX-XXXX

Secondary Address

Company Enter first and last name	Street Number #	Street Name Enter Name Here
Attention XXXX XXX-XXXX	Suite / Mailstop / etc. (if applicable) Enter Here	
Title Enter Here	City Enter City	
	State Select	Zip Code XXXXX-XXXX

GO BACK

CONTINUE

Screen Behavior:

1. The Primary Address will be populated with the mailing address of the business as entered on Screen 2. The user may edit this.
2. There are no default entries for the Secondary Address. The user may input a Secondary Address

Business Logic:

HTML Title: 20

Back returns user
Continue takes user to
to Mongo DB



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Controlled Disbursement

Select accounts from the list on the left, and then determine settings on the right.
 All account settings must be assigned before you may proceed.

Select Account(s) Select All

- ▶ MM-27Nov-NY-1
- ▶ MM-27Nov-NY-2
- ▶ MM-27Nov-NY-3
- ▶ Sav-27Nov-NY-1
- ▶ Opr-27Nov-NY-1
- ▶ Opr-27Nov-NY-2

All Accounts
 Add More Accounts

Determine Settings for selected account(s)

High Order Prefix -

HOP Prefix	# of digits in check number
<input type="text" value="Enter Here"/>	<input type="text" value="Enter Here"/>
# of HOP Breaks	List of Applicable Prefixes
<input type="text" value="Enter Here"/>	<input type="text" value="Enter Here"/>

- Reconciliation** +
- Issuance File** +
- Output File** +
- Other Settings** +

APPLY

Screen Behavior:

1. The list of accounts will be prepopulated from Mongo DB based on the selections made on screen 6.
2. There will be no default entries for any of the product settings.
3. Control+click allows the user to select multiple accounts to select the settings for
4. Clicking Apply will save the settings for the selected accounts
5. Once setting have been applied to accounts, the accounts will be highlighted green.
6. If "Partial Reconciliation" or "Partial Reconciliation with Output File" is selected as the Reconciliation type, then the "Provide Check Range" field will appear to be filled in by the user.
7. If "Match Paid" or "Match Paid with Output File" is selected as the Reconciliation type, then the "Default for Match Paid Exception Items" field will appear to be filled in by the user.
8. Clicking the plus on any section header will expand the section. Clicking the minus on an expanded section will collapse it.
9. The user will not be able to click Continue until he has expanded



Controlled Disbursement
 Issuance File, Output

ole accounts, then a
 remove it from the list of

1. Selecting GO BACK returns user to screen 20
2. Selecting Continue takes user to Screen 22
3. Data is saved to Mongo DB



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Please Upload the Following Files:

List of Accounts to combine on multi-CD (optional)
Issuance File Delivery Calendar
Output File Delivery Calendar



GO BACK

CONTINUE

Select Account(s)

▶ MM-27Nov-NY-1

▶ MM-27Nov-NY-2

▶ MM-27Nov-NY-3

▶ Sav-27Nov-NY-1

▶ Opr-27Nov-NY-1

▶ Opr-27Nov-NY-2

All Accounts

Add More Accounts

GO BACK

CONTINUE

Screen Behavior:

1. The list of documents to upload will be based on the inputs provided on Screen 22.

Business Logic:

1. Selecting Go Back returns user to screen 21
2. Selecting Continue takes user to Screen 23
3. Documents are saved in Mongo DB

Title – 21b



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Controlled Disbursement

Uploaded Files – Select File Type

Select Account(s)

▶ MM-27Nov-NY

▶ MM-27Nov-NY

▶ MM-27Nov-NY

▶ Sav-27Nov-NY

▶ Opr-27Nov-NY

▶ Opr-27Nov-NY

All Accounts

Add More Acco

Multi CD.docx

Multi CD Accounts

**Issuance File Calendar.docx**

Issuance File Calendar

**Output File Calendar.docx**

Output File Calendar



GO BACK

CONTINUE

GO BACK

CONTINUE

Screen Behavior:

1. The list of documents will be the documents uploaded on Screen 22.
2. Clicking the trash can next to the document will remove it
3. The options in the drop down will be the same as the list of documents to upload on Screen 22.

Business Logic:

1. Selecting Go Back returns user to screen 22
2. Selecting Continue takes user to Screen 24
3. Documents are saved in Mongo DB

Title – 23c



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Controlled Disbursement

Select accounts from the list on the left, and then determine settings on the right.
All account settings must be assigned before you may proceed.

Select Account(s)

- ▶ MM-27Nov-NY-1
- ▶ MM-27Nov-NY-2
- ▶ MM-27Nov-NY-3
- ▶ Sav-27Nov-NY-1
- ▶ Opr-27Nov-NY-1
- ▶ Opr-27Nov-NY-2

All Accounts
Add More Accounts ▾

Is the client enrolled in CD Statement Delivery?

Yes No

GO BACK CONTINUE

Other Settings

APPLY

GO BACK CONTINUE

GO BACK CONTINUE

Screen Behavior:

1. There is no default, user must make a selection

Business Logic:

1. Selecting Go Back returns user to screen 23
2. If 'Yes' is selected, then selecting Continue takes user to Screen 25
3. If 'No' is selected, then selecting Continue takes user to Screen 27

Title – 21d



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Controlled Disbursement – CD Statement Delivery

Please set up your Account Administrators – Person who will manage Entitlements/Password Administration.

Primary Administrator

Name Email Phone

Verification Question 1: Verification Answer 1:

Verification Question 2: Verification Answer 2:

Secondary Administrator

Name Email Phone

Verification Question 1: Verification Answer 1:

Verification Question 2: Verification Answer 2:

GO BACK

CONTINUE

Screen Behavior:

1. There will be no default entries for any of the settings.

Business Logic:

1. Selecting Go Back returns user to screen 24
2. Selecting Continue takes user to Screen 26
3. Data is saved to Mongo DB

Title – 22



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Controlled Disbursement – CD Statement Delivery

Please set up User Details – Users may call to request password information only.

User 1

Name	<input type="text" value="Enter Here"/>	Email	<input type="text" value="Enter Here"/>	Phone	<input type="text" value="Enter Here"/>
Verification Question 1:	<input type="text" value="Enter Here"/>	Verification Answer 1:	<input type="text" value="Enter Here"/>		
Verification Question 2:	<input type="text" value="Enter Here"/>	Verification Answer 2:	<input type="text" value="Enter Here"/>		

Add User

GO BACK

CONTINUE

Screen Behavior:

1. There will be no default entries for any of the settings.
2. Clicking Add User will populate an additional user form with all fields

Business Logic:

1. Selecting Go Back returns user to screen 25
2. Selecting Continue takes user to Screen 27
3. Data is saved to Mongo DB

Title – 23